

Annual Food/Milk Inventory

September 30, 2022

Name of Center: _____

Instructions: Please take an inventory of all food and milk on September 30 and write down the amounts and approximate value. Use additional sheets if necessary. Fax this form to Child Care Resources at: **877-427-5386**

Item Name	Quantity (cases, cans, pounds, etc.)	Approximate Value

Inventory Grand Total \$ _____

Annual Food/Milk Inventory

Example

September 30, 2022

Name of Center: ABC Child Care

Instructions: Please take an inventory of all food and milk on September 30 and write down the amounts and approximate value. Use additional sheets if necessary. Fax this form to Child Care Resources at: **877-427-5386**

Item Name	Quantity (cases, cans, pounds, etc.)	Approximate Value
Milk	12 gallons	\$36
Tomato Sauce	4 #10 Cans	\$12
Green Beans	3 #10 Cans	\$8
Peas	3 #10 Cans	\$9
Pineapple Tidbits	2 #10 Cans	\$8
Fruit Cocktail	6 #10 Cans	\$24
Apple Sauce	3 Jars 32 oz	\$11
Fresh Oranges	5# bag	\$9
Rice	10# bag	\$11
Ground Beef	20#	\$40
Tuna	3 #5 Cans	\$8
Fresh Celery	4 Stalks	\$6
Fresh Carrots	1 5# Bag	\$4
Frozen 100% Orange Juice	20 cans	\$20
Frozen 100% Grape Juice	15 cans	\$15
Frozen 100% Apple Juice	12 cans	\$12
Black beans	1 5# bag	\$4
Tortillas	120	\$7

Child Care Resources will deduct this amount from September's receipts for you, and it will be added to October's receipts. USDA requires this to be done once a year on September 30.

Inventory Grand Total \$ \$244